



Cape CARES

Central American Relief Efforts

Cape Cares Volunteer Pharmacy Responsibilities

Obtain the inventory sheets and procedure manual from the Trip Leader

Verify beginning inventory of Medication

Complete a thorough and accurate inventory on the last day of the trip. So that Cape Cares can resupply the pharmacy for the next brigade.

Unpack and organize medications

If you are unfamiliar with medications and what the medications you may arrange them alphabetically.

Insure that every clinician has the same medication formulary list that you have.

Package, label and dispense medications according to the medical and dental clinician's instructions.

Provide medication instructions to the patient, personally or through translator.

Update Clinicians daily on supplies of medications usage and remaining supplies. For example, alert them when you are running low on Ibuprofen.

Clarify directly with the clinician if you are not certain of the medication or instructions.

Give daily verbal report to team leader on operation of the pharmacy and make any suggestions to keep things running well.

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